



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer
Director of Internal Services

At its meeting held July 18, 2000, the Board took the following action:

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Supervisor Knabe made the following statement:

"At its meeting held February 3, 1998, the Board approved a motion by Supervisor Yaroslavsky instructing the Chief Administrative Officer to advise all Department Heads that any Board letter proposing contract awards over \$25,000 be placed on the agenda with language indicating that the bid/contract opportunity had been listed on the County Office of Small Business (OSB) Web Site as part of the procurement process. Also, if the bid/contract was not listed, the Board letter shall provide justification that the posting was not appropriate or necessary.

"Since September 1997 the Web Site has been operating successfully, both from the internal departments' and external users' perspective, with more than 10,000 users viewing the site weekly. It is accomplishing its purpose in providing much greater access to County bid and contract opportunities. However, recommendation 4.17 of the approved 'Bold Steps Forward' report covering procurement improvements states, 'lower financial threshold for posting bids on the OSB Web Site,' in order to provide greater opportunities for small business.

"It is the small business sector that is providing 80% of all the new jobs for the County (95% of the businesses in the County have less than 100 employees, 80% have less than 26). We must do everything possible to facilitate access to County procurement for small businesses."

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Syn 59 (Continued)

Therefore, on motion of Supervisor Knabe, seconded by Supervisor Burke, unanimously carried, the Chief Administrative Officer and the Director of Internal Services were instructed to advise all Department Heads that effective immediately, all commodity bids and service contract solicitations expected to exceed \$10,000 must be posted on the County's Office of Small Business Web Site

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Copies distributed.

Each Supervisor

County Counsel

Executive Director, Community

Development Commission